

**Ashley Ridge Homeowner's Association**  
Request for ARC Approval of  
Home Improvement Modification

Items 1 through 9 are to be completed by the Homeowner:

1. Name of Homeowner \_\_\_\_\_ 2. Date of Request \_\_\_\_\_  
3. Home Address \_\_\_\_\_ 4. Lot # \_\_\_\_\_  
5. Telephone # \_\_\_\_\_ Email address: \_\_\_\_\_  
6. Description of Request \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. For fences, pools, TV dishes, landscape, porches and decks, gas tanks or other screening, attach a **sketch on a surveyor's plat** showing the addition/modification. Attach any other descriptive material that will support or explain request.

8. Requested start date \_\_\_\_\_ \* 9. Approximate completion date \_\_\_\_\_  
**\*Please allow at least 30 days for processing this request.**
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To be completed by the ARC:

Date ARC received \_\_\_\_\_

ARC Action: Approved without conditions \_\_\_\_\_

Approved with the following conditions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional information required \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Not approved for the following reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARC signature(s) \_\_\_\_\_

Date ARC action \_\_\_\_\_ Date Homeowner informed \_\_\_\_\_

Please mail ARC request to: **Ashley Ridge HOA, Inc.**  
**201 Sigma Dr. Ste. 400**  
**Summerville, SC 29486**  
**Phone: 843-795-8484 Fax: 843-278-6853**

Or Email to: [AshleyRidge.sc@fsresidential.com](mailto:AshleyRidge.sc@fsresidential.com)