

Berkeley Commons Homeowners Association

Request for Architectural Review Board Approval for Improvements or Modifications

Items 1 through 8 to be completed by the homeowner.

1. Name of Homeowner: _____
2. Date of Request _____ Email Address: _____
3. Home Address _____
4. Telephone: Home: _____ Mobile: _____
5. Description of Request:

6. Attach 2 copies of your plat or sketch showing the type of proposed modification or addition. (such as fences, landscaping, porches, decks, sheds, satellite dish, etc.)

7. Requested start date: _____ 8. Approximate completion date: _____

*The review process generally takes up to 30 days. However, the more information you include in your request it may expedite the review of your request. We encourage you to be specific in your information such as pictures of the type of fencing and plats showing exact locations.

PLEASE ALLOW 30 DAYS FOR PROCESSING THIS REQUEST

Please Note: Your application will not be considered complete and ready for review unless application is submitted with property plat, details about your modification and plan review fee.

To Be Completed By The ARB

Date ARB received request: _____ Approved without conditions: _____

Approved with the following conditions: _____

Additional information required: _____

Not approved for the following reasons: _____

ARB Signatures: _____

Date: _____

Date of ARB action: _____ Date Homeowner Notified: _____

Deliver or mail completed request form and supporting documentation to:

Berkeley Commons Homeowner's Association

201 Sigma Dr. Ste. 350

Phone: 795-8484 Fax: 843-278-6853

Email: berkeleycommonshoa.sc@fsresidential.com

Fence Requirements:

Rear Yard Fencing:

1. Rear yard fences for individual living units shall be located as indicated on the attached site plan. No fence shall encroach in any easement. When an easement lays across the majority of lots (Lots 1-9; 41-50; 51-56) those lots without an easement shall end uniformly with the majority as noted on site plan.
2. End lots/living units fencing, shall not extend across a lot beyond the exterior side plane of the structure and shall terminate at rear corners.
3. All fencing shall be uniform in appearance therefore only shadow box fencing (semi-private fencing) six (6) foot in height as pictured below is permitted.