

Carolina Bay POA

SWIMMING POOL INSTALLATION GUIDE

The following information describes the process and requirements for the installation of a swimming pool. This information supplements the Design Guidelines and is intended to clarify for homeowners and contractors the requirements that must be followed during the design and construction process.

HOMEOWNER RESPONSIBILITIES

1. Review with your contractor the required information needed to be included with your application. See “Contractor’s Design Package Checklist” attached. Incomplete applications will be returned and will delay the review process. Remember, your yard must have an approved fence enclosing your property upon, or before, the completion of the installation of your pool.
2. Review with your contractor his property access requirements for material delivery and storage. If adjacent property owners will be impacted, obtain a written agreement with your neighbors giving permission to allow access through their property if required. This agreement shall be included with your application. POA Common Areas cannot be used for staging of equipment or materials under any circumstances.
3. If the equipment is to be installed outside the pool area enclosure, the equipment must be surrounded with a solid enclosure wall to block neighbors’ views and serve as a sound baffle. If the equipment is to be located inside the pool area enclosure and is placed adjacent to the perimeter wall of the enclosure, the enclosure material adjacent to the equipment shall be constructed with solid vinyl or metal clad insulated panels to block sound and visibility. Both locations require additional landscaping to conceal the equipment enclosure.
4. Review with your contractor an area for storage of your pool maintenance items (vacuum devices, hoses, skimmers pool chemicals etc.) and other pool accessories that will be screened from adjacent property owner’s view.
5. Provide a copy of the attached “Contractor’s Design Package Check List” to your contractor, to be returned with his design submission indicating that all required information is provided.
6. Submit your application to the Community Property Manager, with all required drawings and specifications for review by the Architectural Review Board.

CONTRACTOR'S DESIGN PACKAGE CHECKLIST

GENERAL REQUIREMENTS

- () Submit plans/detail drawings, clearly drawn and dimensioned
- () Plot plans shall be submitted at the same scale as owner's property survey.

DOCUMENT REQUIREMENTS

- () **PLOT PLAN** - Indicate and dimension the relationships of the new construction to the existing home, property and building set back lines. Indicate the location of the pool equipment area and provide dimensions to surrounding property owner's rear porch or patio. Indicate installed fence surrounding the property with location of access gates.
- () **LANDSCAPE PLAN** - Indicate in the area of the new construction all landscape features or planting that will be removed, relocated or added. Indicate type and size of relocated or new plants. Indicate any existing finished grades that will be changed due to the construction. Note on the drawing that all excess excavated materials not required for backfill shall be removed from the site.
- () **POOL DECK PLAN** - Indicate on the plan the spot elevations of the top of finished deck slab at all corners, with relation to the finished floor elevation of the home (0'-0" +/-). Indicate deck drains and deck pitch information. Show pool equipment layout and details of proposed equipment enclosure. Indicate location of electrical panel boxes for pool equipment. Enclosure shall not exceed 1'=0" above the highest piece of equipment and shall match in color the pool enclosure. If pool is constructed with a screened enclosure indicate the layout on the plan with dimensions and door locations.
- () **SPECIFICATIONS** - Submit manufacturers brochures of all pool equipment indicating model number and dimensions of all selected equipment.

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SWIMMING POOL INSTALLATION ACKNOWLEDGEMENT

A copy of this signed acknowledgement must be included in the Architectural Review Application.

APPLICANT'S AGREEMENT & SIGNATURE:

I have read and will comply with all conditions contained herein as well as with all Covenants and Restrictions. I also understand it is my responsibility to verify all property lines, easements, and city and county codes and ordinances. I understand that any permits required will be obtained and posted. I will not begin any projects until written approval has been received by the ARB.

Owner's Signature: _____

Owner's Printed Name: _____

Date: _____