

The Isles at Rivertowne Country Club

ACC APPLICATION

As the Owner of Record for the property listed herein, I, _____ hereby submit this application to the Architectural Control Committee (ACC) for The Isles at Rivertowne Country Club for the proposed additions /alterations to my property described herein. I understand and acknowledge approval by the ACC does not constitute approval by any other governing agency with jurisdiction applicable to my property and it is my responsibility to obtain all necessary permits, inspections, authorizations and permissions from the appropriate organization(s) and to determine and comply with all regulations, statutes, codes and zoning or other applicable requirements pertinent to the work described herein. As the Owner of Record for the property listed in this application I understand and acknowledge placement of any object inside of an established easement may result in the removal of the object at my expense and without prior notice to me.

I. Owner Information

Name: _____

Property Address: _____

Home Phone: _____ Cell Phone: _____

Email: _____

Date Submitted: _____

II. Proposed Additions or Alterations

The following reflect the most often requested approvals within The Isles at Rivertowne Country Club. If you wish to apply for something not listed herein, please select the 'other' section below for your request.

A. Decks, Gazebos and Pergolas – A plat showing the proposed location of the addition along with a picture and a cross section view of the structure is required with this application. Also provide a link to the product on line.

Dimensions: _____ Height at Eaves: _____ Ridge Height: _____

Height off Ground: _____ Materials: _____

Color: _____

B. Exterior Color Modification – Color sample(s) and a picture are required with this application.

Brand: _____ Color Code and Name: _____

Area(s) of Application: _____

C. Fencing – A plat of your property showing the boundaries and dimensions of the proposed fencing along with a diagram and a photo of the fencing type is required with this application.

C. Landscaping – A plat showing the location of the proposed landscape additions / alterations is required with this application and a picture of the current landscaping. If needed, please attach an additional planting plan to this application. If a tree removal is being submitted please include a picture of requested trees, location of trees in relation to your home, reason for removal and description of what the area will be repaired with.

Locations: _____

Types: _____

Planted Size: _____

Mature Size: _____

Removal Request Info: _____

D. Play Equipment – A plat showing the location of the proposed equipment along with a picture and a diagram of the product is required with this application. Depending on the size and visibility of the structure, you may be asked to seek neighbor approval before being granted ACC approval. Also provide a link to the product online.

Materials: _____

Color / Canopy Color: _____

Height: _____

Dimensions: _____

E. Roofing – A product sample and a picture is required with this application. Also provide a link to the product on line.

Manufacturer: _____

Material: _____

Color: _____

Style: _____

F. Other Feature – Application requirements for other features vary depending on the nature of the application. Please contact your Association Manager for a list of the required, supporting information to be submitted with your application.

General Description:

Important Information

- a. Owners with delinquent balance will not receive approval for submitted applications unless and until their accounts are brought into current status. If an account with a pending application becomes delinquent (30+ days), the application review will be suspended until the account is paid in full.
- b. Applications will be reviewed once complete and all accurate required information is received. Owners will be contacted once complete information is received and notified of the deadline for a decision. The ACC will make two attempts to obtain the necessary information to complete applications. If the applicant does not provide the necessary information after the second attempt, the application will be denied until such time as the information is received.
- c. The ACC has **30 days** from the receipt of complete and accurate information to render a decision of:
- a. Approval as submitted
 - b. Approval with conditions
 - c. Denial
- d. It is the applicant's responsibility to protect all elements inside the Association's easements and to return any area disturbed by the installation of a modification to the same standards as previously existed. Upon completion of the improvement, the Association shall review and determine the installation is in compliance with the approval provided by the ACC. If the improvements are not completed to the satisfaction of the Association within the timeframe provided in the governing documents, the Association may impose penalties until completion occurs.
- e. No approval shall be deemed granted unless delivered, in writing, by the Architectural Control Committee or its representative.
- f. Applications must be signed by the Owner of Record for the property under consideration. The ACC may not review any application signed by any other party.
- g. Please mail the application to the following address: The Isles at Rivertowne 201 Sigma Drive-Suite 350 Summerville SC 29486 OR email to Isles.sc@fsresidential.com**

Owner(s) of Record Date

OFFICE USE ONLY

Approved _____ Date _____

Approved with Conditions _____ Date _____

Conditions _____

Disapproved _____ Reason _____ Date _____