

Architectural Review Committee

Request for Home Improvement or Modification

To be reviewed and completed by the Homeowner:

1. Name: _____ 2. Request Date: _____
3. Address: _____ 4. Phone: _____
5. Request: _____

Please note: ARC approval is required prior to commencing work... also,

- The ARC reserves the right to request additional information, if needed, for clarification of request.
- Requests should include detailed plans, diagrams or drawings of the project, descriptive text and/or pictures of materials to be used, paint colors and material samples if available, and any other descriptive information to illustrate the request.
- Approval by the ARC does not in any way guarantee an approval by the City, County or other agencies. Such approvals requiring permits or underground utility identification are the responsibility of the homeowner.
- Unless otherwise specified in writing, an approved ARC request will expire six (6) months from the date of Homeowner's notice of approval.

6. Requested start date*: _____ 7. Approximate completion date: _____

*Please allow 10 days for processing this request.

8. eMail to: **Mary Livingston: rissacam2@verizon.net** or hand deliver to **303 Blakely Village Drive**

To be completed by ARC:

ARC Application received: _____ (date)

ARC Action:

Approved without conditions: _____ (date)

Approved with the following conditions: _____

_____ (date)

Additional information required:

_____ (date)

NOT approved for the following reason: _____

_____ (date)

Homeowner informed of decision: _____ (date)

ARC signature(s) _____