

# Mixson Row Homeowners Association

## Request for ARB Approval of Home Improvements or Modifications

Items 1 through 5 are to be completed by the Homeowner:

1. Name of Homeowner \_\_\_\_\_ 2. Date of Request \_\_\_\_\_  
3. Home Address \_\_\_\_\_  
4. Telephone # \_\_\_\_\_ Email address: \_\_\_\_\_  
5. Description of Request \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*\* All submissions must include property plat/site plan and specifications of designs / colors along with application\*\*

6. Requested start date: \_\_\_\_\_ Approx. Completion date: \_\_\_\_\_

**\*Please allow at least 30 days for processing this request. However, the more detailed the original application is, the quicker the review process will be. Please be aware some modifications or improvements require building permits from the town or county. All work must be completed within 6 months of receiving written approval by the ARB. The ARB reserves the right to inspect final work for compliance with approval.**

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### To be completed by the ARB:

Date ARB received \_\_\_\_\_

ARB Action: Approved without conditions \_\_\_\_\_

Approved with the following conditions \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Additional information required \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Not approved for the following reason \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ARB signature(s) \_\_\_\_\_

Date ARB action \_\_\_\_\_ Date Homeowner informed \_\_\_\_\_

Please mail ARC request to:  
Mixson Row Homeowners Association  
349 Folly Road, Ste. 2B  
Charleston, SC 29412  
MixsonRow.sc@fsresidential.com