

Pines at Charleston Park
Request for ARC Approval of
Home Improvement Modification

Items 1 through 8 are to be completed by the Homeowner:

1. Name of Homeowner _____ 2. Date of Request _____

3. Home Address _____ 4. Telephone Number _____

5. Description of Request _____

6. For fences, pools, TV dishes, landscape, porches and decks, gas tanks or other screening, attach a sketch and measurements on a *surveyor's plat* showing the addition/modification. Attach any other descriptive material that will support or explain request.

7. Requested start date _____ * . Approximate completion date _____

***Please allow 30 days for processing this request.**

Please Note: Your application will not be considered complete and ready for review unless application is submitted with property plat, details about your modification and plan review fee.

To be completed by the ARC:

Date ARC received _____

ARC Action: Approved without conditions _____

Approved with the following conditions _____

Additional information required _____

Not approved for the following reason _____

ARC signature(s) _____

Date ARC action _____ Date Homeowner informed _____

Send completed form to : FirsService Residential
201 Sigma Dr- Ste. 350
Summerville, SC 29486
Phone: 843-495-8484 Fax: 843-278-6853
Or email to pinesthatcharspark.sc@fsresidential.com