



**CLUBHOUSE RESERVATION AGREEMENT**

The use of the Retreat Clubhouse is a privilege provided to Owners who are current in paying assessments and fees charged to their Association account. To reserve the clubhouse, the completed form must be returned to FirstService Residential at 201 Sigma Drive, Ste. 350, Summerville, SC 29486, via email to [retreatatriverland.sc@fsresidential.com](mailto:retreatatriverland.sc@fsresidential.com) or by fax to (843) 278-6853.

PLEASE PRINT CLEARLY

Owner Name(s): \_\_\_\_\_ Unit # \_\_\_\_\_

Email Address: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternate #: \_\_\_\_\_

Type of Event: \_\_\_\_\_ Date of Event: \_\_\_\_\_

Scheduled Time: Start: \_\_\_\_\_ End: \_\_\_\_\_  
(to include all setup) (to include all clean-up)

Estimated Number of Guests: \_\_\_\_\_ Serving Alcoholic Beverages: Yes No  
(circle one)

*I certify that I am the owner of the unit noted above located at 1025 Riverland Woods Place. I have read and understand the rental policy and rules for the use of the Retreat Clubhouse and agree to comply with said policy and rules.*

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clubhouse Reservation Agent

\_\_\_\_\_  
Date